



## Important safeguarding message about the use of outside providers who come into school to deliver extra-curricular activities and/or sport

Whenever an outside provider is engaged to provide extra-curricular activities in school you must

- Ensure they have an effective safeguarding/child protection policy that sets out the steps they take to keep children safe – these should include what they will do when they work with children on your school site outside normal school hours and how they will liaise with the school and other agencies in the event of a safeguarding concern.
- Check they have robust recruitment procedures in place and see the appropriate DBS check for the person working with children in your setting, as well as their ID to ensure they are the person named on the DBS certificate.
- Ensure that anyone coming into school to deliver extra-curricular activities/sport for an external provider has had safeguarding awareness training which is refreshed regularly.
- Ensure they have read your school's safeguarding/child protection policy and know what your internal procedures are for safeguarding and how to liaise with you when they have concerns.
- Request annually for written confirmation and evidence from the provider that they continue to have up to date, robust safeguarding policies and procedures in place, even if they have worked in your setting for a long time and you have no concerns.

Keeping Children Safe in Education says in Paragraph 167:

*When services or activities are provided by the governing body or proprietor, under the direct supervision or management of their school or college staff, their arrangements for child protection will apply. However, where services or activities are provided separately by another body this is not necessarily the case. **The governing body or proprietor should therefore seek assurance that the body concerned has appropriate safeguarding and child protection policies and procedures in place (including inspecting these as needed); and ensure that there are arrangements in place to liaise with the school or college on these matters where appropriate. This applies regardless of whether or not the children who attend any of these services or activities are children on the school roll or attend the college.** The governing body or proprietor should also ensure safeguarding requirements are included in any transfer of control agreement (i.e. lease or hire agreement), as a condition of use and occupation of the premises; and that failure to comply with this would lead to termination of the agreement.*