



## **KRSCP Quality and Innovation Subgroup**

### **Terms of Reference updated November 2022**

#### **Purpose**

The Quality and Innovation Subgroup (Q&I Subgroup) builds upon the previous Learning Hub Subgroup formed in 2019. The sub-group is held jointly across both Kingston and Richmond.

Multi-agency quality assurance activities are key functions of the Partnership and allow us to monitor and evaluate the effectiveness of what is done by our partners individually and collectively to safeguard and promote welfare.

The purpose of the subgroup is to monitor that all agencies are doing the right things at the right time to consolidate or improve outcomes for our children, young people and their families by thinking together, learning together and improving together. This will be achieved by:

- examining, challenging, and scrutinising performance and effectiveness in meeting objectives set out in the KRSCP Business Plan
- analysing performance data in a consistent way to identify areas of strength and development to inform the subgroup areas of multi-agency work, including through the use of Section 11 safeguarding self-evaluations and partners' annual reports
- implementing an annual audit activity programme and reviewing the findings to determine strengths and improvement areas in which to feedback to all agencies
- identifying successes and share examples of effective and innovative practice and evidence-based research
- considering local practice in relation to the child's journey and effective multi agency working

The sub-group's activity will be presented to the Strategic Leadership Group (SLG) following appropriate synthesis and analysis which highlights areas of strengths and development.

The subgroup will lead on one deep dive per year which will form part of a multi-agency learning event across the partnership. The theme of the deep dive will be in agreement with SLG. The sub-group will also undertake one multi-agency audit per year to look at previous themes to assure the partnership that learning is embedded and there is evidence of practice improvement. In addition, the sub-group will identify other multi-agency audit work based on trends or other areas of learning and seek to test the results of previous work.

#### **Overarching principle**

The subgroup will start with the experience of the children and young people in which to inform our practice.

#### **Anti-racist / discriminatory practice**

The subgroup will address /challenge /scrutinise and reassure what is happening in each agency and as a partnership will act as appropriate.

#### **Roles & Responsibilities**

Sub-group Chairs will be expected to report on a routine basis (Quarterly) to the SLG.

Members should respond to local themes and trends, picking up live issues from frontline workers.

Members of the subgroup should have a senior enough role to have influence in their organisations

Members agree to taking actions from the sub group and ensure actions are followed up and taken forward.

### **Membership**

Children Services, Achieving for Children (AfC) (including Children's Social Care, Family & Youth, Early Help, Identification & Assessment, Quality & Assurance, Virtual School, Designated Doctor for looked after children.)  
Metropolitan Police Service South West Basic Command Units (SWBCU)  
Designated Nurse- Safeguarding Children – KINGSTON (Covering Richmond) NHS South West London, South West London Integrated Care System (ICS)  
Designated Nurse- Children looked After (CLA) Kingston & Richmond Integrated Care System(ICS)  
Voluntary Sector from both Kingston & Richmond  
Chelsea & Westminster NHS Foundation Trust (West Middlesex Hospital)  
Kingston Hospital NHS Foundation Trust  
South West London St Georges (SWLSTG) NHS Trust  
Adult Social Care - Safeguarding Adults The Royal Borough of Kingston Upon Thames  
Adult Social Care and Public Health Serving Richmond Council  
Community Safety Richmond  
Hounslow and Richmond Community Healthcare NHS Trust (HRCH)  
Your Healthcare (YHC) – Kingston  
Central London Community Healthcare (CLCH) NHS Trust  
West London Mental Health Trust  
Child and Adolescent Mental Health Services (CAMHS)  
Public Health Richmond and Kingston Councils  
London Fire Brigade – Kingston & Richmond  
Probation service for both Kingston & Richmond Services  
Richmond Integrated Recovery Service (RIRS)  
Healthwatch -Kingston & Richmond  
Lay Governor Member/schools  
Schools  
Young Carers organisations Kingston & Richmond  
Housing for Kingston & Richmond Councils  
Rugby Football Union (RFU)  
Kingston & Richmond Safeguarding Children Partnership (KRSCP) Team

### **Governance, Chairing and accountability arrangements**

This group will be Co-Chaired, the current Chair is the Associate Director for Quality Assurance and Review, AfC with a vacant co chair position.

The KRSCP Q&I subgroup is accountable to the K&RSCP, the chair will report to the KRSCP Strategic Leadership Group (SLG) meetings.

### **Attendance / Frequency**

The meetings will take place quarterly, and members recalled for extraordinary meetings as required. The subgroup members will commit to attending all meetings and will delegate to their deputy when unable to attend *and ensure that person is appropriately briefed in advance*. Attendance should be regular. Attendance will be monitored & recorded. Member's failure to attend regularly will be asked to locate a permanent substitute.

### **Quoracy**

Meeting is quorate when three statutory agencies are in attendance. In the event of a meeting not being quorate the Chair will decide as whether to reconvene the meeting or proceed, mindful that decision making, and approval of papers and reports is compromised by the absence of members

Actions & accountability will be recorded within the minutes.

Meeting agendas will be circulated five working days before the meeting. Minutes will be distributed to subgroup members within three weeks of the meeting.

**Review**

The terms of reference will be reviewed annually or more frequent as appropriate .

Date Signed off: November 2022

Date for review: October 2023

Chair: Caroline Mark